

MINUTES OF MEETING
OF THE CONGRESS FIRE DISTRICT

HELD August 20th, 2026

A public meeting of the Congress Fire District was convened at 1:00 p.m. on August 20th, 2026, at the Congress Fire District Office. The following matters were discussed, considered and decided at the meeting:

1. Call to Order: Meeting was called to Order at 1:04 p.m.
2. Roll Call: The following members of the Board of the Congress Fire District were present at the meeting; Brandi Bridges, Board Chair; Clerk of Board, Reggie MacDonald; Board Members, Jane Summers, Donald Wessel, and George Wickholm. Also, present; Fire Chief Bryan Smith, Deputy Chief Anthony Tunis and Secretary/Treasurer Kaitlyn Brinkley.
3. Approval of Minutes: The minutes of the meeting of July 16th, 2026, were reviewed. Amendments need to be made regarding the fire on the 4th of July and the amount of the Water Tender that was sold. Member Summers made a motion to approve the minutes; Clerk MacDonald seconded the motion; All in favor; minutes are approved.
4. Approval of Financial Reports: Financial reports for the month of July 2026 - consisting of Balance Sheet, Cash Flow (Budget vs. Actual), Transaction List, Country Treasure Monthly Warrant Statement with Reconciliation, and County Treasure Monthly Capital Reserve Statement with Reconciliation were reviewed. A motion was made by Clerk MacDonald to approve the financial reports for the month of July 2026; Member Wessel seconded; all in favor; financial reports are approved.
5. Correspondence: None.
6. Fire Chief's Report: 28 calls for service with an average response time of 5:40 seconds and approximately 9 minutes for North Ranch. A structure fire occurred involving five vehicles; the house was successfully saved. Units from Congress (Con), Yarnell (Yrn), and Wickenburg (Wick) responded. The Regional Fire Academy starts in two weeks, and State Fire School is coming up soon, with 16 personnel participating across the consortium. The Paramedic Class is scheduled to start at the end of September. We received a letter regarding the accreditation, and it should be officially completed in November, either the 2nd or 3rd. One vehicle is currently deployed consortium-wide on an assignment. Engine 97 (Eng 97) is currently in Phoenix, getting an estimate for repairs. It requires ceramic pump seals, which require removing the entire assembly to complete the repair. Once the quote is finalized, it will be presented to the Board.
7. Old Business:

- a. No new updates for the annexations.
 - b. After some research into the associated costs, it was determined that the Board cannot make additional retirement contributions for former Congress Fire District employees. Clerk MacDonald moved to accept this decision, and the motion was seconded by Member Wickholm. All in Favor.
8. New Business:
- a. The Engagement Letter for the FY 2025/2026 Audit with Regier Carr & Monroe was reviewed and discussed. Clerk MacDonald moved to approve the Engagement Letter, with Member Wessel seconding the motion. The motion carried unanimously.
 - b. The Board expressed concern regarding interim administrative support for Congress Fire during Kaitlyn's leave of absence. Chief Smith assured the Board that a plan is in place for another administrative assistant to provide support as needed.
9. No Executive Session required.
10. Call to the Public: None.
11. Adjournment: Next regular meeting is Thursday September 17th, 2026, at 1:00 p.m. Motion was made by Member Wickholm that this meeting be adjourned; second by Member Wessel; meeting adjourned at 2:10 p.m.

Congress Fire District Governing Board

Secretary _____

Approved: _____